



Alberta Institute of Power Engineers

Minutes of the Edmonton Branch Executive General Meeting on November 15, 2016

Minutes of the Edmonton Branch Executive General meeting of the Alberta Institute of Power Engineers held in the Student Library, 2nd Floor, Salisbury Composite High School, 20 Festival Way Sherwood Park, Alberta at 06:30 p.m. on the 15th of November 2016.

Present: Ed Hnytka, Retired; John Melnyk, Edmonton Public School Board; Lorne Shewfelt, Transalta; Duane Snaith, NAIT; John Iwanyshyn, IPAC; Scott Brooks, Upstream Oilfield

In attendance: Tony Szocik; Robert Szocik; Greg Christopher; Matt Sterenberg; Tanner Farge; Tong Liu; Sarina Zhao; Aaron Tafam

Guests: Tom Chalifoux, ABSA

Regrets: Donna Ziesman; John McLay; Duncan MacDonald; Zachary Mullen; Dennis Wenger

1. Constitution of Meeting

Mr. Ed Hnytka, Chairman, welcomed council members and called the meeting to order.

As part of a safety moment, Ed spoke briefly about driving in the snow.

Mr. Tom Chalifoux, Senior Executive at ABSA was introduced.

2. Approval of Agenda

Council members approved the agenda as follows:

A general meeting will be held to discuss new business followed by a tour of the heating and cooling plant at Salisbury Composite High School.

3. Approval of Minutes

Council Members approved the September 20, 2016 meeting minutes, as revised.

Mr. Lorne Shewfelt and Mr. Tony Szocik moved to adopt the minutes.

4. New Business

a. Associate Membership adopted

The Associate Membership framework was revised in October 2016 and the Edmonton and Calgary Branches are extending an open invitation to new student members. Free Associate Membership is being offered to all full-time Power Engineering students for a period of 2 years. Associate Members will receive an IPE pin and an IPE membership certificate.

b. Branch Status update

The Edmonton Branch appears to be healthy with approximately 9 meetings per year. Currently the Branch is holding 192 Members for 2016 and several students from NAIT have applied for the new Associate Membership.

c. Use of Social Media position changed

The National Executive Board of the Institute of Power Engineers reviewed the organization's position on using social media and have agreed to restrict the use of Facebook and Twitter for official IPE business. The organization values all its private information and does not agree with Facebook's privacy policy. No announcement was made regarding LinkedIn however it appears most Members hold established LinkedIn accounts and those will continue to be updated.

d. Canadian Anti-Spam Legislation

Started in 2015, Canada's new anti-spam legislation was introduced to help protect Canadians and the law creates new requirements about sending commercial email messages. You must clearly identify the organization when sending electronic messages and have consent to send a message. The Alberta Institute of Power Engineers will be compliant with these new regulations and provide all Members with the option to express their consent to receive or to discontinue receiving official organization email messages.

e. Visit to the Lac La Biche Campus at Portage College

Henry Hau, PanGlobal Training Systems, will be visiting Portage College on December the 7th and talking to students about the new Associate Membership program.

f. Jim Weiss has completed his term with the Pressure Equipment Sub Council

Ed Hnytka took a moment to appreciate Jim Weiss' many years of fine service with the Pressure Equipment Sub Council. Mr. Henry Hau will be moving into Jim's chair as technical representative serving the Safety Codes Council in Alberta.

g. Edmonton Branch 2017 executive nominations

Mr. Ed Hnytka will accept the responsibilities of Edmonton Branch President for 2017.
Mr. John Iwanyshyn will accept the responsibilities of Edmonton Branch Vice President for 2017.
Mr. Scott Brooks will accept the responsibilities of Edmonton Branch Secretary for 2017.
Mr. Lorne Shewfelt will accept the responsibilities of Edmonton Branch Treasurer for 2017.

5. **Conclusion of Meeting**

Mr. Ed Hnytka called the meeting to close at 07:30 p.m.

Mr. John Melnyk and Mr. Duane Snaith moved to close the meeting.

The next meeting is scheduled for December 10, 2016 in Edmonton.

PLEASE POST AT YOUR LOCATION.

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